

memorandum of agreement

Employment Placement Coordination for People with a Disability (PWD), and Employers, in Rural and Remote Areas

Disability **WORKS**
Australia Ltd

portlincoln

This memorandum of Agreement dated _____ formalises the alliance between:

- Disability Works Australia Ltd: _____
- Flinders Region Area Consultative Committee; and _____
- CRS Australia - (Northern Country Region - Port Lincoln Office) _____

Disability **WORKS**
Australia Ltd



Australian Government
CRS Australia



The partners to this Agreement will target open employment placements for people with disabilities and actively work together until December 2006 to meet the following commitments and expectations:

Disability WORKS Australia Ltd will:

- Develop systems at SA State Office to identify vacancies available from major employers in the South East region including Coles Myer and State Government;
- Circulate vacant positions to CRS in the first instance. The vacancies will also be posted on the web site and circulated to other Agencies as required;
- Visit the region to pre-screen and assess jobseekers with disabilities referred by CRS and, in conjunction with CRS, provide a written profile to employers of suitable duties, supports and workplace modifications required;
- Provide local employers with relevant information regarding incentives and wage subsidies;
- Promote the DWA web site, promotional material and 1800 toll free number to support the project partners with funds made available through the Regional Partnership program;
- Keep all information regarding clients of CRS confidential at all times; and
- Work with CRS and the ACC to attract funding to secure the ongoing viability of the agreement beyond June 2006.

CRS Australia (Port Lincoln Office) will:

- Provide DWA with information about jobseekers' employment aspirations;
- Abide by the systems and procedures DWA has negotiated with major employers (Coles Myer Limited, State Government etc) for vacancies circulated as a result of this project;
- Make a room or appropriate facilities available for DWA staff to pre-screen applicants at CRS premises if required;
- Identify employers and other key stakeholders to be invited to any employer functions hosted in the region by the ACC or DWA;
- Support DWA with efforts to secure funding to expand the ongoing viability of the agreement beyond Dec 2006.

Flinders Region Area Consultative Committee (ACC) will:

- Provide Regional Partnership funding for the Employment Placement Coordination for People with a Disability (PWD), and Employers, in Rural and Remote Areas project including funding to support the project with:
 - » Marketing material;
 - » Toll free number; and
 - » Enhancements to DWA Web site.
- Offer advice and support to identify suitable office accommodation if required;
- Promote the employment of people with disabilities to employers in the region;
- Identify employers and other key stakeholders to be invited to any promotional functions to promote employment for people with a disability in the region; and
- Assist in promoting the Project through inviting DWA and/or CRS to any employer functions hosted by the ACC in the region.

In addition to the individual contributions listed above the partners agree to:

- Promote the services offered by the individual partners, whenever possible;
- Acknowledge the contribution of the Federal Government (Department of Transport and Regional Services) in any publicity or promotional material released about the project;
- Meet on a semi regular basis to explore ways to improve and extend the services in the Port Lincoln region, as appropriate.

The Alliance partners acknowledge the support of:

- Department of Transport and Regional Services



Australian Government
Department of Transport and
Regional Services

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